

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571
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**Board of Supervisors
FishHawk Community
Development District IV**

November 30, 2023

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, December 7, 2023 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors'
Regular Meeting held on November 2, 2023.....Tab 1
 - B. Ratification of Operations & Maintenance
Expenditures for October 2023Tab 2
- 4. STAFF REPORTS**
 - A. Landscape Inspection Services Report.....Tab 3
 - B. Landscape Report.....Tab 4
 - C. Irrigation ReportTab 5
 - D. Aquatic Services Report.....Tab 6
 - E. District Counsel
 - i. Update Regarding Potential Conveyance of the
Gopher Tortoise Preserve (GTP) Property from the
Developer to the District
 - ii. Maintenance/Permitting Activities for the GTP Property
 - iii. Agreement between the Developer and the District
Regarding GTP Property
 - F. District Engineer
 - G. HOA Property Manager
 - H. District ManagerTab 7
- 5. BUSINESS ITEMS**
 - A. Appointment of Open Board SeatTab 8
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, November 2, 2023, at 10:02 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chairman
Daniel Rothrock	Board Supervisor, Vice Chairman
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Adam Brygidyr	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law
John Fowler	Field Service Manager, Rizzetta & Company
Stephen Brletic	District Engineer, BDI (via phone)
Trey Ballenger	Representative, Ballenger Irrigation
Sam Patel	Representative, Brightview
Chris	Representative, Brightview

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Tim Richter requested authorization to use the CDD property for pool construction at his home located at 5910 Watercolor Drive.

On a Motion by Mr. Rothrock, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved Pool License Agreement for Mr. Richter at 5910 Watercolor Drive, subject to District Engineer approval and District Counsel to draft agreement, for the FishHawk Community Development District IV.

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved future requests subject to District Engineer approval and District Counsel drafting agreements and follow past procedures, if no issues. If there are issues and Staff does not approve, resident can bring their request back to the Board for consideration, for the FishHawk Community Development District IV.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisors' Regular Meeting Held
October 5, 2023**

Ms. Wallace presented the minutes of the Board of Supervisors' meeting held on October 5, 2023, to the Board. There were no questions on the minutes.

On a Motion by Ms. Kennington, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors regular meeting held on October 5, 2023, as presented, for the FishHawk Community Development District IV.

FOURTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for
September 2023**

Ms. Wallace presented the September 2023 Operation & Maintenance Expenditures to the Board.

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for September 2023 (\$61,614.67), for the FishHawk Community Development District IV.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Field Services Report

Mr. Fowler reviewed the field inspection report with the Board.

B. Landscape Report

Ms. Wallace presented the Brightview report to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors approve annuals after holiday lights are installed as per price in previous bid, for the FishHawk Community Development District IV.

C. Irrigation Services Report (under separate cover)

The report was reviewed with the Board.

D. Aquatic Services Report

The Board reviewed the aquatic services report. There were no questions.

E. District Counsel

There was discussion about the correspondence from Tampa Bay Water regarding the South Hillsborough pipeline.

F. District Engineer

No Report

i. Gopher Tortoise Preservation Update – Conservation Report was reviewed by the District Engineer and provided recommendations that tasks 1, 2 and 4 on the Quest Proposal should be paid by the Developer.

ii. Gopher Tortoise Preservation Report/Proposal – The Board directed the staff to continue discussions with the Developer.

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the Quest Proposal subject to the Developer paying costs of tasks 1, 2 and 4, for the FishHawk Community Development District IV.

G. HOA Property Manager

Not present

H. District Manager

Ms. Wallace presented the Website Compliance Report.

The next CDD meeting will be held December 7, 2023, at 10:00 a.m.

SIXTH ORDER OF BUSINESS

Appointment of Open Board Seat

The Board tabled appointment to open board seat. Ms. Wallace to invite all 3 candidates to the next meeting.

SEVENTH ORDER OF BUSINESS

Supervisor Comments

There were no Supervisor requests put forward.

EIGHTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors adjourned the meeting at 11:13 a.m. for the FishHawk Community Development District IV.

Assistant Secretary

Chair / Vice Chair

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures

October 2023

For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2023 through October 31, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$114,200.95**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2023 Through October 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Adam Brygidyr	100012	AB100523	Board of Supervisors Meeting 10/05/23	\$ 200.00
Ballenger & Company, Inc.	100004	23429	Irrigation Maintenance 09/23	\$ 4,550.00
Ballenger & Company, Inc.	100004	23450	Irrigation Repairs 09/23	\$ 167.00
BrightView Landscape Services, Inc.	100005	8600061	Monthly Landscape Maintenance 08/23	\$ 18,410.83
BrightView Landscape Services, Inc.	100006	8600066	Monthly Landscape Maintenance 09/23	\$ 18,410.83
BrightView Landscape Services, Inc.	100007	8594305	Removed/Disposed Playground Mulch 09/23	\$ 5,800.00
BrightView Landscape Services, Inc.	100007	8603809	Monthly Landscape Maintenance 10/23	\$ 18,410.83
Brletic Dvorak, Inc.	100013	1235	Engineering Services 10/23	\$ 100.00
Daniel Gray Rothrock	100014	DR100523	Board of Supervisors Meeting 10/05/23	\$ 200.00
Dayna J. Kennington	100015	DK100523	Board of Supervisors Meeting 10/05/23	\$ 200.00
Illuminations Holiday Lighting, LLC	100008	68923	Holiday Lighting & Decoration 50% deposit 09/23	\$ 3,250.00
Innersync Studio, Ltd	100010	21620	Website Hosting/Compliance Service FY23/24	\$ 1,515.00
Jayman Enterprises, LLC	100016	2766	Playground Maintenance 10/23	\$ 1,125.00

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2023 Through October 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Jeffrey Stewart	100017	JS100523	Board of Supervisors Meeting 10/05/23	\$ 200.00
Poop 911	100011	7242332	11 Doggie Stations & 10 Trashcans 07/23	\$ 702.00
Poop 911	100011	7366310	11 Doggie Stations & 10 Trashcans 08/23	\$ 702.00
Poop 911	100011	7489682	11 Doggie Stations & 10 Trashcans 09/23	\$ 702.00
Rizzetta & Company, Inc.	100002	INV0000084092	Assessment Roll Preparation FY 23/24	\$ 5,408.00
Rizzetta & Company, Inc.	100003	INV0000084194	District Management Services 10/23	\$ 4,830.67
Sitex Aquatics, LLC	100009	7660B-110	Monthly Lake Maintenance 09/23	\$ 1,750.00
Sitex Aquatics, LLC	100018	7893B	Monthly Lake Maintenance 10/23	\$ 1,750.00
TECO	20231024-1	321000017145 Summary 09/23 Autopay	Electric Summary 09/23	<u>\$ 25,816.79</u>
Total Report				<u>\$ 114,200.95</u>